



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL
WILL HOLD
A REGULAR MEETING
TUESDAY, JANUARY 17, 2017
AT 7:00 PM**

**COUNCIL CHAMBERS
P-12 BUILDING**

AGENDA

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| 1. CALL TO ORDER | |
| 2. OPENING CEREMONY | |
| 3. ROLL CALL | |
| A. Council Members Present | |
| B. Administration Present | |
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9. CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

10. APPROVAL OF CONSENT CALENDAR

A. Liquor License Renewals

1. Sportsman's Inn

34

2. The Outpost Liquor

40

11. PUBLIC HEARINGS (NON-ORDINANCE)

12. PRESENTATIONS

A. Prince William Sound Regional Citizens' Advisory Council- Lisa Matlock and Brooke Taylor

46

13. ORDINANCES

Introduction (1st reading)

1. **Ordinance #01-2017-** An ordinance amending WMC section 2.02.030 entitled, "Organizational Chart" to permit City Council to amend the City Organizational Chart by Resolution rather than Ordinance and adopting a new organizational chart reflecting the current organization of Whittier's City Government.

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14. PUBLIC HEARING (2nd reading)

1. **Ordinance #10-2016-** An ordinance amending WMC 2.54.020(B) to amend meeting frequency of the Port and Harbor Commission.

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15. RESOLUTIONS

16. EXECUTIVE SESSION

17. UNFINISHED BUSINESS

A. Shotgun Cove Road Project

B. ARRC/COW Land Swap

C. Improve Salmon Sport Fishing in Northwest PWS

D. Public Safety Complex- Phase 2

E. Paddle Craft Launch

F. Head of Passage Canal Project

18. NEW BUSINESS

19. COUNCIL DISCUSSION

20. CITIZEN'S DISCUSSION

21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS

22. ADJOURNMENT



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**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, DECEMBER 20, 2016
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:05 p.m.

2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council Members Present and establishing a quorum: Debra Hicks, Monty Irvin, Dave Pinquoch, Victor Shen, Dave Dickason and Daniel Blair

B. Council Members Absent: Peter Denmark

MOTION: David Pinquoch made a motion to excuse Peter Denmark from tonight's council meeting.

SECONDED: Monty Irvin

VOTE: David Pinquoch: Yes, Monty Irvin: Yes, Victor Shen: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Dan Blair: Yes.

Motion passed 6-0

C. Administration Present:

Mark Lynch, City Manager

Jennifer Rogers, City Clerk

Scott Korbe, Public Works Director

David Schofield, Director of Public Safety

Andy Dennis, Harbormaster

Lynette Dennis, Finance Officer

Holly Wells, City Attorney

Moe Zamarron, Public Safety Bldg. Manager

Others Present:

Mike Bender

Gregg Clifford

Melody Clifford

Mark Donadieu

Lindsey Erk

David Goldstein

Tommy O'Malley

Don Stevens

4. APPROVAL OF MINUTES

November 9, 2016 Regular Meeting Minutes and December 6, 2016 Special Meeting Minutes

MOTION: David Pinguoch made a motion to approve the meeting minutes of November 9, 2016 and December 6, 2016.

SECONDED: Monty Irvin

VOTE: David Pinguoch: Yes, Monty Irvin: Yes, Victor Shen: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Dan Blair: Yes.

Motion passed 6-0

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: David Pinguoch made a motion to approve the regular meeting agenda for tonight, December 20, 2016 with an amendment to move Item #18, New Business, to after Item #10.

SECONDED: Dave Dickason

VOTE: David Pinguoch: Yes, Dave Dickason: Yes, Victor Shen: Yes, Monty Irvin: Yes, Debra Hicks: Yes, Dan Blair: Yes.

Motion passed 6-0.

6. MAYOR'S REPORT

A. Mayor's Report by Mayor Daniel Blair

Dan Blair gave a brief verbal report on the holiday dinner he attended which was hosted by the City. He also reported that he attended the school's holiday program.

B. Vice Mayor Report by Vice Mayor Dave Pinguoch

None

7. MANAGER'S REPORT

A. City Manager's Report- Mark Lynch

See written manager's report in original council packet.

Mark Lynch briefly went over his written report.

• Financial Report

See November 2016 monthly revenue and expense report in original council packet.

B. City Attorney's Report

Holly Wells reported that there was a lot of legal input with the City this past month regarding the Girdwood Police Service contract, the railroad negotiations and lease matters.

C. School District Report

Melody Clifford briefly went over her written report and announced upcoming school events.

D. Director's Reports

1. Harbor Report- Andy Dennis

See written report in original council packet.

2. Public Safety Report- Dave Schofield

See written report in original council packet.

3. Public Works Report- Scott Korbe
See written report in original council packet.

4. Public Safety Building Report- Moe Zamarron
See written report in original council packet.

8. COMMISSION/COMMITTEE REPORTS

A. Planning Commission

See November 2, 2016 meeting minutes in original council packet.

B. Port & Harbor Commission

None

C. Parks & Recreation Committee

Mark Lynch reported that the Planning Commission approved the zoning of the parcel where the new park will be to Open Space and he will work towards updating the zoning maps.

Dave Dickason asked Mark Lynch if the City needs to dedicate the land as a park now that it has been zoned Open Space. Mark replied that he can do that if that's what the council wants him to do, however, we would need to obtain a surveyor to get a legal description of the land first.

D. RCAC

Whittier RCAC representative, Mike Bender, announced that he attended a board meeting a couple of weeks ago and they'll have a long range planning for projects for the upcoming year in January 17th and 18th. He, Lisa Matlock and Roy Robertson will have a presentation at the January 17th meeting to explain what's going on with RCAC, particularly the SERVS tugboat turnover which will take place in July 2018.

9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

Tommy O'Malley stated that the community of Girdwood has welcomed the Whittier Police Department. The Turnagain Times published a list of all the contacts the police had made. He has been concerned with the social concerns and organized the Coffee with Cops Program. He added that the community members are looking to accept the police.

Glacier City Gazette publisher, Mark Donadieu, stated that there was an article printed in the Turnagain Times two weeks ago which harshly criticized the Whittier Police Department for issues that had long been resolved. Karen Dempser, President of the BTI, wrote a letter that eviscerated the argument. Her response was not printed in the most recent Turnagain Times, but Mark Donadieu stated that it will be printed in the December 28th Glacier City Gazette.

10. CONSENT CALENDAR

None

11. NEW BUSINESS

A. Proclamation for Marilyn Heddell

Mayor Daniel Blair read aloud the proclamation dedicated to Marilyn Heddell.

B. APPOINT PRINCE WILLIAM SOUND AQUACULTURE REPRESENTATIVE

Mayor Daniel Blair stated that he read the qualifications of both applicants, then with the council's approval, he appointed Don Stevens as Whittier's representative for the PWSAC. He thanked Eric Flemming for applying.

12. ORDINANCES (Non-Ordinance)

A. Introduction (1st reading)

1. **#10-2016** – An ordinance amending WMC 2.54.020 (B) to amend meeting frequency of the Port & Harbor Commission.

MOTION: David Pinquoch made a motion to introduce Ordinance #10-2016 and set the public hearing date for January 17, 2017.

SECOND: Victor Shen

DISCUSSION: None

VOTE: David Pinquoch: Yes, Victor Shen: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

B. Public Hearing (2nd reading)

1. **Ordinance #08-2016-** An ordinance authorizing the City Manager to execute an agreement with the Municipality of Anchorage in which the Whittier Police Department agrees to provide police services to the Girdwood Valley service area January 1, 2017 through December 31, 2019 for \$618,000 per year as adjusted by the percentage increase or decrease in the consumer price index.

MOTION: David Pinquoch made a motion to open the public hearing for Ordinance #08-2016.

SECOND: Victor Shen

DISCUSSION: None

VOTE: David Pinquoch: Yes, Victor Shen: Yes, Monty Irvin: Yes, Debra Hicks: Yes, Dave Dickason: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

MOTION: David Pinquoch made a motion to close the public hearing for Ordinance #08-2016.

SECOND: Victor Shen

DISCUSSION: None

VOTE: David Pinquoch: Yes, Victor Shen: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

MOTION: David Pinquoch made a motion to adopt Ordinance #08-2016.

SECOND: Victor Shen

DISCUSSION: David Pinquoch stated that he has concerns regarding the auditing process. Holly Wells replied that the documents the public can request are documents they can access. She was able to limit the scope of their ability to audit and the amount of time or notice required. They also created protections as far as what Whittier would be required to give. Access to records have not been limited, but the costs associated with the requests has been limited.

Mark Lynch added that there will be a new office assistant position created for the police department that will assist with the requests.

David Schofield announced that the contract with Girdwood is an all-inclusive service contract. The intent is to provide Girdwood with services and not spend a great deal of time with record keeping. Dave Pinquoch asked Dave Schofield if he had concerns with liability. David Schofield responded that he did not have any concerns with liability as far as insurance; liability would be the same as it would be here for our officers.

Mayor Dan Blair added that he found a couple of typos under Appendix B. Marl replied that the typos would be corrected before the contract is signed.

VOTE: David Pinquoch: Yes, Victor Shen: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

2. Ordinance #09-2016- An ordinance adopting an operating and capital budget for the FY 2017 and appropriating the amount of \$12,285,089.

MOTION: Victor Shen made a motion to open the public hearing for Ordinance #09-2016.

SECOND: David Pinquoch

DISCUSSION: None

VOTE: Victor Shen: Yes, David Pinquoch: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

MOTION: Victor Shen made a motion to close the public hearing for Ordinance #09-2016.

SECOND: David Pinquoch

DISCUSSION: None

VOTE: Victor Shen: Yes, David Pinquoch: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

MOTION: Victor Shen made a motion to adopt Ordinance #09-2016.

SECOND: David Pinquoch

DISCUSSION: David Pinquoch asked City Manager to explain the difference in the amount allocated for liability insurance since it is noticeably lower than previous years. Mark replied that it is the rate of the new insurance company.

David Pinquoch commended the city manager and department heads for containing costs over the past year. He then suggested that the City look into cost increases for the water and waste water. Mark replied that he and Scott Korbe have discussed this and discovered that the last rate increase occurred over ten years ago. They discussed to potentially increasing the rate to ten percent, which equates to one percent per year, which is far less than what the actual cost have gone up. Mark Lynch plans to bring an ordinance to this effect in February, March or April.

VOTE: Victor Shen: Yes, David Pinquoch: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

City Manager, Mark Lynch, explained that the following three resolutions. "The first resolution authorizes bond counsel. That's the attorney we're required to have to see us through the entire process. The second resolution is referred to as the master resolution which basically authorizes us to take as much as \$6.5 million dollars in bonds if we need them; it establishes the cap. The third resolution says, right now, we're going to do a bond sale soon, probably in January for \$2 million dollars. That will get us through the first phase. We've got half a million from the state and the contract is for \$2.5 million. During that time, we'll look at a number of possible loans that we'll apply for that has a lower interest rate than the bonds. If we're able to get any of those loans, we won't need to take the bonds for future improvements on the harbor."

15. RESOLUTIONS

1. **Resolution # 35-2016- A resolution authorizing the City Manager to sign an engagement letter with Birch, Horton, Bittner and Cherot for bond counsel services.**

MOTION: David Pinquoch made a motion to adopt #35-2016 with an amendment to correct a typographical error on the first *whereas*.

SECOND: Dave Dickason

DISCUSSION: Dan Blair stated that he found a typo on the first *whereas*; the word, *owner* should be replaced with *owned*.

VOTE: Dave Pinquoch: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Monty Irvin: Yes, David Pinquoch: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

2. **Resolution #36-2016- A Resolution authorizing Harbor Revenue Bonds for Harbor Improvements, establishing lien upon Commercial Passenger Vessel Tax Payments from the State, and establishing covenants of the City related to the bonds.**

MOTION: David Pinquoch made a motion to adopt Resolution #36-2016 with an amendment to correct an error on page 84. Whittier is listed as a *first class city*; it need to state that Whittier is a *second class city*.

SECOND: Victor Shen

DISCUSSION: Victor Shen inquired about the longevity of the bond. Mark Lynch replied, "Typically, they're twenty year bonds with a ten year call date; which means they can be paid off in ten years but not sooner, without a penalty. The bond will be paid off with Commercial Vessel Passenger Funds. For the first \$2,000,000, the payments would be just short of \$141,000 a year if the bonds are sold at 3 1/5 percent. For every percent saved in the interest, it would be \$545,000 over the term of the loan."

There was a lengthy discussion regarding whether or not it is permissible to dedicate funds for the harbor.

David Pinquoch added, "The Whittier Boat Owners Association unanimously approved to pay a 10% facilities charge which would be dedicated towards paying off the loan. Once the improvements are complete, they would determine if they want the 10% to go into a reserve fund, or cut the 10% out."

Holly Wells stated, "Under the State constitution, the State cannot dedicate funds because it binds future legislators. It's even less clear in municipalities because we don't have that specific prohibition placed upon us." There was further discussions about this topic.

Don Stevens recommended starting a reserve fund for repairs. Mark replied that he is a big proponent of keeping reserve funds. Since his arrival, he has created reserve funds for both the Public Works and Public Safety.

VOTE: David Pinquoch: Yes, Victor Shen: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

3. **Resolution #37-2016- A Resolution authorizing issuance of Harbor Revenue Bonds not to exceed \$2,000,000 for the purpose of Harbor capital improvements, establishing the terms of the bonds and authorizing the sale of bonds.**

MOTION: David Pinquoch made a motion to adopt Resolution #37-2016.

SECOND: Victor Shen

DISCUSSION: David Pinquoch asked if the cap on the bonds were at 6.5. He asked if that number came up because of the cost of the harbor. Mark Lynch replied that the total cost of the harbor is almost 7.5 total and the total on the bonds is 6.5, with a half a million from the State, and we would have to put in a million of our own money. Dave asked if it was based on a formula on how much money we bring it. It's based on the price to redo the harbor. We have that cost from Bellingham Marine.

David Pinquoch then asked if it's bonding the City, or the harbor enterprise fund. Mark replied that technically it's the harbor enterprise fund, but the harbor is owned by the City, so we have to tell them what we're pledging. And by pledging, what is our collateral and the collateral is the harbor revenues, i.e., surplus revenues and CVP.

Dan Blair added that once we spend the Tier II money, we can apply for another Tier II. Mark added that we can apply for that this fall and potentially have that money by next summer and could be available to be used towards the tail end. We also have the option of using Tier II money to do some work on the City Dock.

VOTE: David Pinquoch: Yes, Victor Shen: Yes, Debra Hicks: Yes, Dave Dickason: Yes, Monty Irvin: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

4. Resolution #38-2016- A Resolution adopting a Fee Schedule for FY2017.

MOTION: David Pinquoch made a motion to adopt Resolution #38-2016.

SECOND: Monty Irvin

DISCUSSION: The emergency snow removal fee has been increased.

VOTE: David Pinquoch: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

5. Resolution # 39-2016- A resolution approving a ground lease between the City of Whittier and Hai Han Ye.

MOTION: David Pinquoch made a motion to adopt #39-2016 with an amendment to cross out, "*is the owner*" on the first whereas and should be changed to, "*holds interest in*".

SECOND: Dave Dickason

DISCUSSION: There was a brief discussion regarding some of the language of the resolution. It was determined that there would be no change to the resolution aside from the amendment.

VOTE: David Pinquoch: Yes, Dave Dickason: Yes, Monty Irvin: Yes, Victor Shen: Abstain

DISCUSSION: Victor Shen stated that he wanted to recuse himself from voting on this resolution because Hai Han Ye is his cousin. There was a brief discussion about this. City attorney, Holly Wells, recommended that he use the phrase, abstain instead of recusing. Victor stated that he'd like to abstain since he has a conflict of interest.

MOTION: David Pinquoch made a motion to excuse Victor Shen from voting on adopting this resolution due to his disclosed partiality.

SECOND: Dave Dickason

VOTE: David Pinquoch: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dan Blair: Yes
Victor Shen was excused from voting due to his conflict of interest.

Continuation of vote on adopting Resolution #39-2016.

VOTE: Debra Hicks: yes, Dan Blair: Yes

MOTION PASSED: 5-0

6. **Resolution #40-2016- A Resolution authorizing the City Manager to apply for and execute any and all documents pertaining to a loan from the Alaska Drinking Water Fund and the City Council's authorization to borrow from the Alaska Drinking Water Fund of an aggregate amount not to exceed \$1 million.**

MOTION: David Pinquoch made a motion to adopt Resolution #40-2016.

SECOND: Dave Dickason

DISCUSSION: Victor Shen asked if this water loan puts any stipulations on our water regulations. Mark replied that it has nothing to do with regulations. Mark reminded the council that they authorized him to apply for this loan in a past council meeting. Scott Korbe added that there is funding available for the loan and if selected, if we qualify for the financials. Mark clarified that we are tentatively approved and the amount is less than a million. The interest rate is 1.5%.

The Water and Waste Water funds have been pledged for this loan. There was some discussion on possible ways to pay off this loan.

Scott Korbe informed the council that there is a reserve fund balance of \$900,000 in the Water and Waste Water enterprise.

VOTE: David Pinquoch: Yes, Dave Dickason: Yes, Monty Irvin: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

City Council recessed at 9:03 p.m. and returned to the regular meeting at 9:18 p.m.

15. EXECUTIVE SESSION

Public Safety Building Phase II- Design and Build Options

MOTION: David Pinquoch made a motion to enter into executive session to discuss Public Safety Building Phase II. Matters that, if immediately disclosed, would tend to adversely affect the finances of the City.

SECOND: Dave Dickason

DISCUSSION: None

VOTE: David Pinquoch: Yes, Dave Dickason: Yes, Monty Irvin: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

Council entered into executive session at 9:19 p.m.

MOTION: Dave Dickason made a motion to end the executive session and return to the regular meeting.

SECOND: David Pinquoch

DISCUSSION: None

VOTE: Dave Dickason: Yes, Dave Pinquoch: Yes, Monty Irvin: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

Council returned to the regular meeting at 10:15 p.m.

16. UNFINISHED BUSINESS

A. Shotgun Cove Road Project

Victor Shen inquired about the grant extensions. Mark replied that he and Moe Zamarron have started conversations with an engineering firm. Scott Korbe will talk to a surveyor because a portion of the land needs to be surveyed.

Mark added that there is a lot of confusing language in the document from the State that he needs to clarify. It was implied that the entire parcel needs to be surveyed before we can do anything. Mark will attempt to have the State agree to allow us to survey a small piece. Mark would like to survey the first 40 acres and start plotting lots and perhaps put some of the lots for sale. Electricity also needs to be placed out there. Cost, who would pay for it, and how it would be dealt with it still needs to be figured out. Water and sewer can be dealt with, but electricity is a requirement.

There is a grant application out for another \$2 million for Shotgun Cove Road. There is still 2.4 million in State money, 2.9 million in Federal and another potential 2 million; we have money to continue the project.

B. ARRC/COW Land Swap

Not discussed during this meeting.

C. Improve Salmon Sport Fishing in Northwest PWS

David Pinquoch announced that the Whittier Boat Owners Association sent a letter to the Governor stating that three of the Board of Fisheries seats are up. Historically, it has been weighted four to three commercial, and it's time for a change.

The intent of the letter was to inform the Governor that sport fishing is only catching one percent of the reds in the Prince William Sound. They've lost one thousand percent in Passage Canal in silvers and they've lost thirty-eight percent of the silvers in the Western Prince William Sound because of the changes in 2011.

The Boat Owners Association will invite the Governor to a meeting. Dave stated that if council agrees, our lobbyist should have contact with the Governor to show him this information and encourage him to meet with the Boat Owners Association.

Mark Lynch clarified that David Pinquoch is asking Council to send our lobbyist, Kris Knauss, to inform the Governor's Office that the City supports the Governor meeting with the Whittier Boat Owners Association. David Pinquoch agreed. There were no objections from the council.

David Pinquoch also mentioned that in his opinion, we should inform the Corp that we can't continue with the project since we have other projects going on right now. He personally cannot support the project. For informational purposes, Mark Lynch interjected, "We can't sit on it. If we tell them that we're going to stop the project, the 90-10 match goes away." With work in kind included, we've invested \$850,000 of city money.

There was further discussion about this topic.

D. Public Safety Complex- Phase 2

Discussed during the Public Safety Building Report by Moe Zamarron.

E. Paddle Craft Launch

Not discussed during this meeting.

F. Head of Passage Canal Project

Discussed under Improve Salmon Sport Fishing in PWS

17. NEW BUSINESS

Moved to 10 A on the agenda.

18. COUNCIL DISCUSSION

Victor Shen asked if the Innovative Readiness Training group will survey the P-12 Building. Mark Lynch, "They would try to work it in. They needed to calculate how many people they had available and how much they could do in the time they had available. The P-12 building was on the list of things we told them we'd like to do. They are structural people, so they'll just give us a structural evaluation."

There was discussion about the need to update the comprehensive plan this year and who would have oversight of this project.

19. CITIZEN'S DISCUSSION

None

20. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS

21. ADJOURNMENT

MOTION: Dave Dickason moved to adjourn the meeting at 10:46 p.m.

SECOND: David Pinquoch

VOTE: Motion passed unanimously.

ATTEST:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

To: Mayor and Council
From: Mark Lynch, City Manager
Subject: Manager's report
Date: January 12, 2017 (for 1/17/17 Council meeting)

ARRC/DeLong Dock: The City continues to work on a draft management agreement for the DeLong Dock. Our federal lobbyist has been working closely with Representative Don Young's office to assist in the transfer of the Dock from federal ownership.

Budget: Final is in the meeting packet for second reading and adoption.

Harbor: I have been working with Bond Counsel concerning questions that are being asked by bond bank.

IRT (Innovative Readiness Training): IRT will be in Whittier to work on structural assessments of City facilities during the summer of 2017.

Tideland Zoning: Project continues.

Tankfarm Property: I have our federal Lobbyist working on this matter. He is in communication with the federal delegation who will attempt to help us get this land transfer completed.

Public Safety Building: Progress can be monitored by going to the Whittier Alaska homepage and scrolling down to the link for the Public Safety Building.

Personnel: Just before Christmas our Harbormaster and Finance Officer resigned. A search was conducted and both positions have been filled. Start dates are yet to be determined, but will be fairly soon.

Legislative Session: The Mayor and I will be traveling to Juneau on February 15-17 to meet with state legislators concerning issues of concern in Whittier.

EDA: Moe and I met with Shirley Kelly (Federal Economic Development Administration) in Anchorage to discuss possible grant and/or loan options for the City.

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
01-310-4005	FISH TAX	78,446.11	106,949.71	150,000.00	43,050.29	71.3
01-310-4006	MOTOR VEHICLE REGISTRATION	0.00	2,308.28	4,000.00	1,691.72	57.7
01-310-4007	LIQUOR TAX	0.00	5,600.00	5,600.00	0.00	100.0
01-310-4009	ELEC & TELE CO-OP TAX	0.00	3,638.15	3,000.00	-638.15	121.3
01-310-4200	SALES TAX	1,549.02	582,037.72	575,000.00	-7,037.72	101.2
01-310-4201	PROPERTY TAX - REAL	885.38	384,199.00	380,000.00	-4,199.00	101.1
01-310-4202	PROPERTY TAX - PERSONAL	3,008.24	282,096.00	250,000.00	-32,096.00	112.8
01-310-4205	BUSINESS TRANSPORTATION TAX	24.00	395,312.01	300,000.00	-95,312.01	131.8
TOTAL TAXES		83,912.75	1,762,140.87	1,667,600.00	-94,540.87	105.7
	<u>LICENSES & PERMITS</u>					
01-320-4250	BUSINESS LICENSES	0.00	3,600.00	3,500.00	-100.00	100.0
01-320-4251	USER FEES & PERMITS	0.00	70.00	2,500.00	2,430.00	2.8
01-320-4312	AMBULANCE FEES	9,709.95	9,709.95	60,000.00	50,290.05	16.2
TOTAL LICENSES & PERMITS		9,709.95	13,379.95	66,000.00	52,620.05	39.6
	<u>INTERGOVERNMENTAL REVENUE</u>					
01-330-4002	STATE REVENUE SHARING	68,796.00	68,796.00	50,000.00	-18,796.00	137.6
01-330-4003	STATE PAY-IN-LIEU OF TAXES	0.00	46,181.28	35,000.00	-11,181.28	132.0
01-330-4011	EMS SMALL GRANT	0.00	2,862.71	2,500.00	-362.71	114.5
01-330-4025	NAT'L FOREST SERVICE RECEIPTS	0.00	33,934.67	30,000.00	-3,934.67	113.1
TOTAL INTERGOVERNMENTAL REVENUE		68,796.00	151,774.66	117,500.00	-34,274.66	129.2
	<u>LEASES</u>					
01-345-4505	LEASE INCOME OTHER NOT THRU AR	0.00	1,834.35	0.00	-1,834.35	-
01-345-4512	LEASE INCOME - ARRC AGREEMENT	1,120.00	11,200.00	0.00	-11,200.00	-
01-345-4515	LEASE INCOME - CITY LAND	6,320.33	101,765.97	160,000.00	58,234.03	63.6
01-345-4525	LAND USE RENT	100.00	1,000.00	0.00	-1,000.00	-
TOTAL LEASES		7,540.33	115,800.32	160,000.00	44,199.68	72.4
	<u>FINES & CITATIONS</u>					
01-350-4261	PSD FINES & CITATIONS	0.00	18,390.50	5,000.00	-13,390.50	325.8
TOTAL FINES & CITATIONS		0.00	18,390.50	5,000.00	-13,390.50	367.8

**CITY OF WHITTIER
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS					
01-360-4099	MISCELLANEOUS REVENUE	5,317.97	35,881.91	0.00	-35,881.91	0.0
01-360-4204	INTEREST & PENALTIES	366.49	3,289.23	3,000.00	-289.23	109.6
01-360-4271	DONATIONS - EMS/FIRE/POL	1,000.00	3,200.00	500.00	-2,700.00	640.0
01-360-4900	INTEREST ON BANK ACCOUNTS	0.00	640.62	16,238.00	15,597.38	4.0
01-360-4902	INTEREST ON ESCROW ACCOUNTS	0.00	462.00	1,200.00	738.00	38.5
01-360-4914	TRANSFIELD - TUNNEL CONTRAC	0.00	72,533.58	0.00	-72,533.58	120.9
01-360-4915	GIRDWOOD-POLICE CONTRACT	77,238.35	94,638.35	60,000.00	-34,638.35	0.0
TOTAL MISCELLANEOUS		83,922.81	210,645.69	80,938.00	-129,707.69	260.3
	TRANSFERS & OTHER					
01-390-4990	TRANSFER FROM CVP FUND	0.00	158,000.00	158,000.00	0.00	100
TOTAL TRANSFERS & OTHER		0.00	158,000.00	158,000.00	0.00	100
TOTAL FUND REVENUE		253,881.84	2,430,131.99	2,255,038.00	-175,093.99	107.6

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
ADMIN					
01-400-6000	SALARIES & WAGES	25,230.29	264,545.37	276,242.00	11,696.63 86.6
01-400-6030	FICA TAXES	398.32	4,267.74	4,006.00	-261.74 96.6
01-400-6040	WORKER'S COMP.	180.03	2,269.89	1,774.00	-495.89 107.7
01-400-6050	ESC TAXES	33.77	4,917.30	4,608.00	-309.30 106.0
01-400-6060	HEALTH & LIFE INSURANCE	2,707.61	37,471.93	52,920.00	15,448.07 65.7
01-400-6070	PERS RETIREMENT	3,888.42	47,297.83	60,773.00	13,475.17 71.4
01-400-6205	ADVERTISING	0.00	2,032.45	2,100.00	67.55 96.8
01-400-6210	B.T.I. CONDO FEES	898.25	9,811.68	10,643.00	831.32 83.8
01-400-6212	CONDO MAINTENANCE	0.00	3,587.25	3,000.00	-587.25 119.6
01-400-6220	BANK SERVICES CHARGES	0.00	4,077.90	4,000.00	-77.90 102.0
01-400-6240	COMMUNITY SUPPORT-DONATIONS	0.00	0.00	500.00	500.00 -
01-400-6280	DUES & SUBSCRIPTIONS	0.00	1,753.88	1,800.00	46.12 97.4
01-400-6410	INSURANCE - LIABILITY	1,146.11	13,753.30	20,112.00	6,358.70 57.0
01-400-6440	INSURANCE - PROPERTY	1,438.28	7,192.04	5,783.00	-1,409.04 74.6
01-400-6540	LICENSES & PERMITS	0.00	0.00	150.00	150.00 -
01-400-6541	PENALTIES & FEES	0.00	49.00	350.00	301.00 14.0
01-400-6565	OUTSIDE CONTRACTORS	3,888.60	12,371.94	15,000.00	2,628.06 82.5
01-400-6570	PHYSICAL EXAMS & BACKGROUND CK	0.00	126.00	250.00	124.00 50.4
01-400-6580	POSTAGE	353.18	2,150.59	5,000.00	2,849.41 36.0
01-400-6600	PROF. FEES - AUDIT	0.00	32,278.91	39,000.00	6,721.09 82.8
01-400-6610	PROF. FEES - ACCOUNTING	1,350.00	10,800.00	120,000.00	109,200.00 7.9
01-400-6620	PROF. FEES - APPRAISAL	0.00	5,000.00	20,000.00	15,000.00 25.0
01-400-6625	PROF. FEES - FINANCIAL SOFTWARE	3,725.00	42,325.00	45,000.00	2,675.00 85.8
01-400-6635	PROF. FEES - COMPUTER SUPPORT	0.00	779.00	15,000.00	14,221.00 5.2
01-400-6636	PROF. FEES - WEB SITE SUPPORT	0.00	1,345.00	3,000.00	1,655.00 44.8
01-400-6645	PROF. FEES - GRANT ADM.	0.00	0.00	30,000.00	30,000.00 -
01-400-6650	PROF. FEES - LEGAL	9,940.24	103,405.65	150,000.00	46,594.35 62.3
01-400-6675	COMPREHENSIVE PLAN	0.00	250.00	20,000.00	19,750.00 1.3
01-400-6770	TRAVEL, TRAINING & DEV.	262.05	8,624.01	20,000.00	11,375.99 41.8
01-400-7351	EQUIPMENT MAINT. AGREEMENTS	0.00	3,548.14	8,600.00	5,051.86 41.3
01-400-7450	REPAIRS-OFFICE EQUIPMENT	0.00	47.66	500.00	452.34 9.5
01-400-8550	SUPPLIES - OFFICE	127.35	4,380.56	7,500.00	3,119.44 56.7
01-400-8750	SUPPLIES - PRINTING	0.00	789.98	1,000.00	210.02 79.0
01-400-9000	UTILITIES - INTERNET	245.14	6,976.94	10,000.00	3,023.06 67.3
01-400-9070	UTILITIES - TELEPHONE	278.53	4,865.39	7,000.00	2,134.61 60.7
01-400-9100	MISCELLANEOUS EXPENSES	20.00	783.31	1,000.00	216.69 76.3
01-400-9300	PROJECT DEVELOPMENT	3,001.05	38,520.76	35,000.00	-3,520.76 101.5
01-400-9900	INTERDEPARTMENT SUPPORT	-14,711.50	-176,538.00	-176,538.00	0.00 (100.0)
	TOTAL ADMIN	44,400.72	505,858.40	825,073.00	319,214.60 61.3

**CITY OF WHITTIER
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COUNCIL</u>					
01-401-6240	CITY COUNCIL-COMMUNITY SUPPORT	500.00	700.00	3,000.00	2,300.00	23.3
01-401-6280	DUES & SUBSCRIPTIONS	0.00	50.00	150.00	100.00	33.3
01-401-6325	FIREWORKS	0.00	12,500.00	12,500.00	0.00	100.0
01-401-6710	PUBLIC RELATIONS	76.06	76.06	250.00	173.94	30.4
01-401-6770	TRAVEL, TRAINING & DEV.	69.12	6,046.67	10,000.00	3,953.33	60.5
01-401-6800	COUNCIL CHAMBER IMPROV	0.00	200.00	40,000.00	39,800.00	0.5
01-401-8550	SUPPLIES - OFFICE	0.00	114.13	100.00	-14.13	114.1
01-401-9070	UTILITIES - TELEPHONE	0.00	22.00	400.00	378.00	5.5
01-401-9500	LOBBYIST FEES	0.00	101,250.00	108,000.00	6,750.00	93.8
	TOTAL COUNCIL	645.18	120,958.86	174,400.00	53,441.14	69.4
	<u>COMMISSION</u>					
01-402-6000	SALARIES & WAGES	969.04	8,904.63	11,070.00	2,165.37	80.4
01-402-6030	FICA TAXES	14.06	130.54	161.00	30.46	81.1
01-402-6040	WORKER'S COMP	35.01	422.06	345.00	-77.06	122.3
01-402-6050	ESC TAXES	0.00	199.10	310.00	110.90	64.2
01-402-6060	HEALTH & LIFE INSURANCE	198.96	2,230.34	2,520.00	289.66	88.5
01-402-6070	PERS RETIREMENT	213.20	1,776.58	2,435.00	658.42	73.0
01-402-6760	TRAINING & PROF DEVELOPMENT	0.00	0.00	250.00	250.00	-
01-402-9100	MISCELLANEOUS EXPENSES	18.26	394.18	250.00	-144.18	157.7
	TOTAL COMMISSION	1,448.53	14,057.43	17,341.00	3,283.57	81.1
	<u>ELECTIONS</u>					
01-420-6100	VOLUNTEER SUPPORT	0.00	522.25	1,200.00	677.75	43.5
01-420-6205	ADVERTISING	0.00	225.00	600.00	375.00	37.5
	TOTAL ELECTIONS	0.00	747.25	1,800.00	1,052.75	41.5

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PUBLIC SAFETY					
01-510-6000	SALARIES & WAGES	40,592.35	387,674.58	354,198.00	-33,476.58 109.5
01-510-6030	FICA TAXES	1,162.18	10,409.23	8,540.00	-1,869.23 121.9
01-510-6040	WORKER'S COMP.	2,153.45	27,144.90	21,220.00	-5,924.90 127.9
01-510-6050	ESC TAXES	302.62	6,667.63	6,761.00	93.37 98.6
01-510-6060	HEALTH & LIFE INSURANCE	2,022.06	35,635.93	63,000.00	27,364.07 56.6
01-510-6070	PERS RETIREMENT	5,408.34	62,755.40	70,492.00	7,736.60 89.0
01-510-6091	UNIFORM ALLOWANCE	160.00	1,750.00	2,300.00	550.00 76.1
01-510-6100	VOLUNTEER SUPPORT	0.00	374.88	1,500.00	1,125.12 25.0
01-510-6205	ADVERTISING	0.00	0.00	50.00	50.00 -
01-510-6210	B.T.I. CONDO FEES	165.65	2,138.45	2,500.00	361.55 85.5
01-510-6280	DUES & SUBSCRIPTIONS	0.00	0.00	100.00	100.00 -
01-510-6410	INSURANCE - LIABILITY	281.40	3,594.60	4,938.00	1,343.40 72.8
01-510-6420	INSURANCE - AUTO	599.72	7,196.66	10,524.00	3,327.34 68.4
01-510-6440	INSURANCE - PROPERTY	353.13	1,557.02	289.00	-1,268.02 538.8
01-510-6490	POLICE-INSURANCE CLAIMS-DEDUCT	0.00	0.00	10,000.00	10,000.00 -
01-510-6540	LICENSES & PERMITS	0.00	20.00	100.00	80.00 20.0
01-510-6565	OUTSIDE CONTRACTORS	0.00	1,833.47	1,500.00	-333.47 122.2
01-510-6570	PHYSICAL EXAMS	0.00	596.52	1,000.00	403.48 59.7
01-510-6580	POSTAGE	6.80	68.75	200.00	131.25 34.4
01-510-6700	PUBLICATIONS & SUBSCRIPTIONS	0.00	627.00	1,000.00	373.00 62.7
01-510-6735	EQUIPMENT PURCHASE	321.92	12,336.01	14,000.00	1,663.99 88.1
01-510-6761	TRAINING - EMS SUPVSG MD	1,000.00	11,000.00	12,000.00	1,000.00 91.7
01-510-6770	TRAVEL, TRAINING & DEV.	85.00	8,490.90	9,000.00	509.10 94.3
01-510-7100	BUILDING MAINT.	0.00	219.19	1,500.00	1,280.81 14.6
01-510-7150	REPAIRS - COMMUNICATION EQUIPM	0.00	6,084.04	1,800.00	-4,284.04 338.0
01-510-7200	REPAIRS-COMPUTER SYSTEM	0.00	1,362.66	500.00	-862.66 272.5
01-510-7350	REPAIRS - EQUIPMENT	121.05	3,650.05	3,050.00	-600.05 119.7
01-510-7400	REPAIRS - VEHICLES	1,293.51	21,005.38	18,300.00	-2,705.38 114.8
01-510-7750	GAS & OIL - VEHICLES	988.64	15,183.13	22,500.00	7,316.87 67.5
01-510-8020	SUPPLIES - AMMUNITION	0.00	365.00	1,200.00	835.00 30.4
01-510-8100	SUPPLIES - COMPUTERS	0.00	782.89	750.00	-32.89 104.4
01-510-8150	SUPPLIES - CONSUMABLE	0.00	3,850.20	5,000.00	1,149.80 77.0
01-510-8550	SUPPLIES - OFFICE	0.00	706.94	3,500.00	2,793.06 20.2
01-510-8650	SUPPLIES & DRUGS BILLABLE	0.00	5,050.07	4,800.00	-250.07 105.2
01-510-8950	SUPPLIES - UNIFORMS	0.00	6,182.52	10,700.00	4,517.48 57.8
01-510-9000	UTILITIES - INTERNET	245.14	15,305.78	15,000.00	-305.78 102.0
01-510-9010	UTILITIES - ELECTRICITY	510.87	3,095.13	3,200.00	104.87 96.7
01-510-9040	UTILITIES - HEATING FUELS	917.50	4,816.61	6,400.00	1,583.39 75.3
01-510-9070	UTILITIES - TELEPHONE	558.72	9,772.30	14,000.00	4,227.70 69.8
01-510-9200	GRANT EXPENDITURES	0.00	0.00	2,000.00	2,000.00 -
	TOTAL PUBLIC SAFETY	59,250.05	679,303.82	709,412.00	30,108.18 95.8

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CLINIC					
01-535-6210	B.T.I. CONDO FEE	909.07	11,038.84	11,684.00	645.16	94.5
01-535-6211	RENTAL UNIT	0.00	535.96	1,000.00	464.04	53.6
01-535-9100	MISCELLANEOUS EXP	0.00	9,000.00	9,000.00	0.00	100.0
	TOTAL CLINIC	909.07	20,574.80	21,684.00	1,109.20	94.9

**CITY OF WHITTIER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-600-6000	SALARIES & WAGES	11,324.23	112,293.69	153,694.00	41,400.31 73.1
01-600-6030	FICA TAXES	164.21	2,134.57	5,205.00	3,070.43 41.0
01-600-6040	WORKER'S COMP.	664.51	8,376.23	6,548.00	-1,828.23 127.9
01-600-6050	ESC TAXES	0.00	2,110.99	2,911.00	800.01 72.5
01-600-6060	HEALTH & LIFE INSURANCE	1,524.10	13,549.55	18,900.00	5,350.45 71.7
01-600-6070	PERS RETIREMENT	1,729.04	23,772.48	23,283.00	-489.48 102.1
01-600-6420	INSURANCE - AUTO	220.54	2,646.46	3,870.00	1,223.54 68.4
01-600-6440	INSURANCE - PROPERTY	752.61	9,031.30	12,154.00	3,122.70 74.3
01-600-6490	INSURANCE CLAIMS-DEDUCTIBLES	0.00	0.00	5,000.00	5,000.00 -
01-600-6540	LICENSES & FEES	0.00	244.38	250.00	5.62 97.8
01-600-6565	OUTSIDE CONTRACTORS	0.00	463.00	10,000.00	9,537.00 4.6
01-600-6570	PHYSICAL EXAMS	0.00	206.00	500.00	294.00 41.2
01-600-6740	SMALL TOOLS	0.00	725.52	1,500.00	774.48 48.4
01-600-6770	TRAVEL, TRAINING & DEV.	87.72	463.40	2,000.00	1,536.60 23.2
01-600-7100	REPAIRS - BUILDINGS	146.00	2,145.42	5,000.00	2,854.58 42.9
01-600-7210	REPAIRS - ROADS	0.00	840.80	15,000.00	14,159.20 5.6
01-600-7350	REPAIRS - EQUIPMENT	6,245.47	9,186.86	30,000.00	20,813.14 30.6
01-600-7410	REPAIRS - EMERGENCY	0.00	14,036.64	0.00	-14,036.64 -
01-600-7750	GAS & OIL - VEHICLES	1,487.07	7,717.51	45,000.00	37,282.49 17.2
01-600-8550	SUPPLIES - OFFICE	0.00	0.00	500.00	500.00 -
01-600-8950	SUPPLIES - UNIFORMS	0.00	10.00	1,000.00	990.00 1.0
01-600-8970	SUPPLIES - SAFETY	228.00	585.10	2,000.00	1,414.90 29.3
01-600-8995	SUPPLIES & MATERIALS	3,274.60	5,336.39	15,000.00	9,663.61 27.7
01-600-9000	UTILITIES - INTERNET	245.14	2,918.14	5,938.00	3,019.86 49.1
01-600-9010	UTILITIES - ELECTRICITY	4,397.70	27,764.75	31,500.00	3,735.25 88.1
01-600-9040	UTILITIES - HEATING FUEL	4,128.76	21,406.35	35,000.00	13,593.65 61.2
01-600-9070	UTILITIES - TELEPHONE	161.22	2,344.61	2,500.00	155.39 93.8
01-600-9095	UTILITIES - WATER/SEWER	0.00	113.16	8,000.00	7,886.84 1.4
01-600-9900	INTERDEPARTMENT SUPPORT	-2,916.66	-34,999.92	-35,000.00	-0.08 (100.0)
	TOTAL PUBLIC WORKS	33,864.26	235,433.38	407,253.00	171,819.62 57.8
<u>PROPERTY & FACILITIES</u>					
01-700-6210	B.T.I. CONDO FEES	556.44	7,084.60	5,407.00	-1,677.60 131.0
01-700-6215	CONDO MAINTENANCE	0.00	1,686.13	1,000.00	-686.13 168.6
01-700-7100	REPAIRS - BUILDINGS	0.00	65.00	5,000.00	4,935.00 1.3
01-700-9000	UTILITIES - INTERNET SERVICE	0.00	1,799.46	1,500.00	-299.46 120.0
	TOTAL PROPERTY & FACILITIES	556.44	10,635.19	12,907.00	2,271.81 82.4

**CITY OF WHITTIER
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GF ADMN CAPITAL OUTLAY</u>					
01-910-9530	CAPITOL OUTLAY - COMP	0.00	1,024.83	5,000.00	3,975.17	20.5
	TOTAL GF ADMN CAPITAL OUTLAY	0.00	1,024.83	5,000.00	3,975.17	20.5
	<u>GF PARK & REC CAP OUTLAY</u>					
01-970-9510	CAPITAL OUTLAY	0.00	1,446.21	20,000.00	18,553.79	7.2
	TOTAL GF PARK & REC CAP OUTLAY	0.00	1,446.21	20,000.00	18,553.79	7.2
	TOTAL FUND EXPENDITURES	132,998.25	1,643,888.67	2,194,870.00	550,981.33	74.9
	NET REVENUE OVER EXPENDITURES	120,883.59	786,243.32	60,168.00	-726,075.32	

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CRUISE SHIP TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-310-4008	<u>TAXES - REVENUE</u>					
	CRUISE SHIP TAX	0.00	721,325.00	800,000.00	78,675.00	90.2
	TOTAL TAXES - REVENUE	0.00	721,325.00	800,000.00	78,675.00	90.2
20-360-4900	<u>INVESTMENT EARNINGS</u>					
	EARNINGS ON INVESTMENT	0.00	11,487.25	15,044.00	3,556.75	76.4
	TOTAL INVESTMENT EARNINGS	0.00	11,487.25	15,044.00	3,556.75	76.4
	TOTAL FUND REVENUE	0.00	732,812.25	815,044.00	82,231.75	89.9

CRUISE SHIP TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-400-6240	<u>DONATIONS - SUPPORT</u>					
	MUSEUM SUPPORT - DONATIONS	10,000.00	10,000.00	10,000.00	0.00	100.0
	TOTAL DONATIONS - SUPPORT	10,000.00	10,000.00	10,000.00	0.00	100.0
20-990-9990 20-990-9993	<u>TRANSFERS OUT</u>					
	TRANSFER TO GENERAL FUND	0.00	158,000.00	158,000.00	0.00	100.0
	TRANSFER TO PUBLIC SFTY BLDG	0.00	2,500,000.00	2,500,000.00	0.00	100.0
	TOTAL TRANSFERS OUT	0.00	2,658,000.00	2,658,000.00	0.00	100.0
	TOTAL FUND EXPENDITURES	10,000.00	2,668,000.00	2,668,000.00	0.00	100.0
	NET REVENUE OVER EXPENDITURES	0.00	-1,925,187.75	-1,852,956.00	82,231.75	(89.9)

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

RAILROAD STATION IMPROVEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
22-330-4000					
GRANT REVENUE					
GRANT REVENUES 10-DC-032	0.00	4,741.59	280,817.00	276,075.41	1.7
TOTAL GRANT REVENUE	0.00	4,741.59	280,817.00	276,075.41	1.7
TOTAL FUND REVENUE	0.00	4,741.59	280,817.00	276,035.41	1.7

RAILROAD STATION IMPROVEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
22-900-9200					
GRANT EXPENDITURES					
GRANT EXPENDITURES 10-DC-032	0.00	19,246.72	280,817.00	261,570.28	6.9
TOTAL GRANT EXPENDITURES	0.00	19,246.72	280,817.00	261,570.28	6.9
TOTAL FUND EXPENDITURES	0.00	19,246.72	280,817.00	261,570.28	6.9
NET REVENUE OVER EXPENDITURES	0.00	-14,505.13	0.00	14,465.13	-

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

COMMUNITY DEVELOPMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
24-330-4000	<u>GRANT REVENUES</u>					
	GRANT REVENUES 09-RR-022	0.00	20,178.41	25,482.00	5,303.59	79.2
	TOTAL GRANT REVENUES	0.00	20,178.41	25,482.00	5,303.59	79.2
	TOTAL FUND REVENUE	0.00	20,178.41	25,482.00	5,303.59	79.2

COMMUNITY DEVELOPMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
24-900-9200	<u>GRANT EXPENDITURES</u>					
	GRANT EXPENDITURES 09-RR-022	0.00	1,316.20	25,482.00	24,165.80	5.2
	TOTAL GRANT EXPENDITURES	0.00	1,316.20	25,482.00	24,165.80	5.2
	TOTAL FUND EXPENDITURES	0.00	1,316.20	25,482.00	24,165.80	5.2
	NET REVENUE OVER EXPENDITURES	0.00	18,862.21	0.00	-18,862.21	-

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

PUBLIC WORKS/SAFETY COMPLEX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GRANT REVENUE</u>					
29-330-4010	GRANT REVENUE - STATE DCCED	0.00	1,944,724.02	1,939,729.00	-4,995.02	100.0
	TOTAL GRANT REVENUE	0.00	1,944,724.02	1,939,729.00	-4,995.02	100.0
	<u>TRANSFERS FROM OTHER FUNDS</u>					
29-390-4982	TRANSFER IN	0.00	2,500,000.00	2,500,000.00	0.00	100.0
	TOTAL TRANSFERS FROM OTHER FUNDS	0.00	2,500,000.00	2,500,000.00	0.00	100.0
	TOTAL FUND REVENUE	0.00	4,444,724.02	4,439,729.00	-4,995.02	100.0

PUBLIC WORKS/SAFETY COMPLEX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CAPITAL EXPENDITURES</u>					
29-600-9200	CAPITAL EXPENDITURES-PUBLIC WO	378,762.92	4,185,411.31	4,439,729.00	254,317.69	85.7
	TOTAL CAPITAL EXPENDITURES	378,762.92	4,185,411.31	4,439,729.00	254,317.69	85.7
	TOTAL FUND EXPENDITURES	378,762.92	4,185,411.31	4,439,729.00	254,317.69	85.7
	NET REVENUE OVER EXPENDITURES	-378,762.92	259,312.71	0.00	-259,312.71	-

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

SHOTGUN COVE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STATE GRANT REVENUE</u>					
30-320-4068	GRANT REV- IV 13-DC-508	0.00	1,300,729.67	1,191,999.00	-108,730.67	100.0
30-320-4070	GRANT REV PHS V 15-DC-160	0.00	59,400.00	2,000,000.00	1,940,600.00	3.0
	TOTAL STATE GRANT REVENUE	0.00	1,360,129.67	3,191,999.00	1,831,869.33	42.6
	<u>FEDERAL GRANT REVENUE WFL</u>					
30-350-4063	GRANT REV - PH III	0.00	0.00	1,951,875.00	1,951,875.00	-
	TOTAL FEDERAL GRANT REVENUE WFL	0.00	0.00	1,951,875.00	1,951,875.00	-
	TOTAL FUND REVENUE	0.00	1,360,129.67	5,143,874.00	3,783,744.33	26.4

SHOTGUN COVE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STATE GRANT EXPENDITURES</u>					
30-820-9204	GRANT EXP PHS IV 13-DC-508	0.00	687,205.21	1,191,999.00	504,793.79	57.7
30-820-9542	GRANT EXP PHS V 15-DC-160	0.00	0.00	2,000,000.00	2,000,000.00	-
	TOTAL STATE GRANT EXPENDITURES	0.00	687,205.21	3,191,999.00	2,504,793.79	21.5
	<u>FEDERAL GRANT EXPENDITURES WFL</u>					
30-850-9543	CAPITAL OUTLAY - SHOTGUN COVE	0.00	28,599.00	1,951,875.00	1,923,276.00	1.5
	TOTAL FEDERAL GRANT EXPENDITURES WFL	0.00	28,599.00	1,951,875.00	1,923,276.00	1.5
	TOTAL FUND EXPENDITURES	0.00	715,804.21	5,143,874.00	4,428,069.79	13.9
	NET REVENUE OVER EXPENDITURES	0.00	644,325.46	0.00	-644,325.46	-

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
50-340-4300 WATER SERVICE CHARGES	4,554.99	171,229.78	295,000.00	123,770.22	58.0
50-340-4350 WASTE WATER SERVICE CHARGES	3,685.42	73,010.33	155,000.00	81,989.67	47.1
50-340-4500 ENTERPRISE-PERMIT FEES	0.00	0.00	100.00	100.00	-
TOTAL CHARGES FOR SERVICES	8,240.41	244,240.11	450,100.00	205,859.89	54.3
<u>MISCELLANEOUS</u>					
50-360-4901 INTEREST ON BANK ACCOUNTS	0.00	3,500.61	5,000.00	1,499.39	70.0
50-360-4910 MISCELLANEOUS INCOME	0.00	6,353.43	0.00	-6,353.43	-
TOTAL MISCELLANEOUS	0.00	9,854.04	5,000.00	-4,854.04	197.1
TOTAL FUND REVENUE	8,240.41	254,094.15	455,100.00	201,005.85	55.8

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSES</u>					
50-800-6000 SALARIES & WAGES	13,239.66	159,751.56	171,828.00	12,076.44	93.0
50-800-6030 FICA TAXES	191.98	2,315.82	2,491.00	175.18	93.0
50-800-6040 WORKER'S COMP.	730.37	8,896.47	7,197.00	-1,699.47	123.6
50-800-6050 ESC TAXES	49.62	2,646.03	2,775.00	128.97	95.4
50-800-6060 HEALTH & LIFE INSURANCE	2,564.25	29,231.21	33,390.00	4,158.79	87.5
50-800-6070 PERS RETIREMENT	2,689.55	34,417.72	37,802.00	3,384.28	91.1
50-800-6410 INSURANCE - LIABILITY	83.71	1,004.54	1,469.00	464.46	68.4
50-800-6420 INSURANCE - AUTO	115.40	1,384.78	2,025.00	640.22	68.4
50-800-6490 INSURANCE - CLAIMS DEDUCTIBLE	0.00	0.00	5,000.00	5,000.00	-
50-800-6540 LICENSES & PERMITS	0.00	220.00	1,400.00	1,180.00	15.7
50-800-6565 OUTSIDE CONTRACTORS	0.00	0.00	10,000.00	10,000.00	-
50-800-6570 PHYSICAL EXAMS	0.00	0.00	500.00	500.00	-
50-800-6580 POSTAGE	168.86	362.29	250.00	-112.29	144.9
50-800-6740 SMALL TOOLS	0.00	119.98	2,500.00	2,380.02	4.8
50-800-6750 TESTING WATER/SEWER	0.00	6,195.00	5,000.00	-1,195.00	123.9
50-800-6770 TRAVEL, TRAINING & DEV.	0.00	404.58	5,000.00	4,595.42	8.1
50-800-7100 REPAIRS - BUILDING	0.00	17.48	5,000.00	4,982.52	0.4
50-800-7350 REPAIRS - EQUIPMENT	0.00	2,538.97	8,000.00	5,461.03	31.7
50-800-7650 REPAIRS - SYSTEM	351.65	1,091.56	5,000.00	3,908.44	21.8
50-800-7750 GAS & OIL - VEHICLES	80.17	1,610.19	3,500.00	1,889.81	46.0
50-800-8550 SUPPLIES - OFFICE	0.00	166.50	500.00	333.50	33.3
50-800-8950 UNIFORMS	0.00	0.00	400.00	400.00	-
50-800-8970 SUPPLIES - SAFETY	0.00	0.00	2,500.00	2,500.00	-
50-800-8995 SUPPLIES & MATERIALS	0.00	0.00	4,000.00	4,000.00	-
50-800-9010 UTILITIES - ELECTRICITY	3,884.76	25,223.44	32,250.00	7,026.56	78.2
50-800-9040 UTILITIES - HEATING FUEL	1,665.77	9,121.57	13,500.00	4,378.43	67.6
50-800-9070 UTILITIES - TELEPHONE	0.00	12.16	500.00	487.84	2.4
50-800-9900 INTERDEPARTMENT SUPPORT	3,792.50	45,510.00	45,510.00	0.00	100.0
TOTAL OPERATION EXPENSES	29,608.25	332,241.85	409,287.00	77,045.15	81.2
<u>CAPITAL OUTLAY - FROM RESERVE</u>					
50-900-9580 CAPITAL OUTLAY - WELLHOUSE REP	17,503.17	275,632.97	495,000.00	219,367.03	55.7
TOTAL CAPITAL OUTLAY - FROM RESERVE	17,503.17	275,632.97	495,000.00	219,367.03	55.7
TOTAL FUND EXPENDITURES	47,111.42	607,874.85	904,287.00	296,412.15	67.2
NET REVENUE OVER EXPENDITURES	(38,871.01)	(353,780.70)	(449,187.00)	(95,406.30)	(78.8)

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

SMALL BOAT HARBOR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CHARGES FOR SERVICES</u>					
51-340-4251	USER FEES & PERMITS	0.00	0.00	75.00	75.00	-
51-340-4401	MOORAGE - PREFERENTIAL (Billings)		570,671.52			
	ACTUAL Preferential Revenue	2,417.30	570,520.80	420,000.00	-150,520.80	135.8
	MOORAGE - PREFERENTIAL (Balance-Aging)		150.72			
51-340-4402	MOORAGE - TRANSIENT (Billings)		360,613.92			
	MOORAGE - TRANSIENT (Payments)	2,525.60	241,140.25			
	MOORAGE - TRANSIENT (Balance-Aging)		119,473.67			
	MOORAGE - TRANSIENT (Non-Billed Revenue)		66,387.10			
	ACTUAL Transient Revenue	2,525.60	307,527.35	440,000.00	132,472.65	69.9
51-340-4403	BOAT LIFT FEES	404.25	11,313.96	13,000.00	1,686.04	87.0
51-340-4404	UTILITY FEES	5,441.20	28,344.99	60,000.00	31,655.01	47.2
51-340-4406	WHARFAGE FEES	0.00	10,541.66	10,000.00	-541.66	105.4
51-340-4407	VESSEL TOW FEES	31.13	2,368.88	500.00	-1,868.88	473.8
51-340-4408	USED OIL COLLECTION F	192.00	1,702.55	1,200.00	-502.55	141.9
51-340-4409	WAITING LIST FEES	6,700.00	22,550.00	18,000.00	-4,550.00	125.3
51-340-4410	PUMP OUT FEES	80.00	1,650.50	500.00	-1,150.50	330.1
51-340-4411	LAUNCH FEES	4.00	122,425.98	100,000.00	-22,425.98	122.4
51-340-4412	SHOWERS	0.00	2,684.00	2,500.00	-184.00	107.4
51-340-4413	GRID	0.00	10,841.36	1,000.00	-9,841.36	1,084.1
51-340-4414	VESSEL MAINTENANCE	0.00	346.50	6,000.00	5,653.50	5.8
51-340-4415	DRY STORAGE FEES	975.87	2,900.39	4,000.00	1,099.61	72.5
51-340-4416	PARKING - ANNUAL	2,708.00	56,339.25	73,000.00	16,660.75	77.2
51-340-4418	USER FEES	0.00	24.00	4,000.00	3,976.00	0.6
51-340-4426	PARKING DAILY	0.00	83,310.00	60,000.00	-23,310.00	138.9
51-340-4445	MISC. SERVICES	0.00	76.50	1,000.00	923.50	7.7
	TOTAL CHARGES FOR SERVICES	21,479.35	1,235,468.67	1,214,700.00	785.68	101.7
	<u>LEASES INCOME</u>					
51-345-4512	LEASE - ARRC NET OF RR SHARE	9,219.35	60,726.36	66,000.00	5,273.64	88.4
	TOTAL LEASES INCOME	9,219.35	60,726.36	66,000.00	5,273.64	92.0
	<u>OTHER REVENUE</u>					
51-360-4417	FUEL FLOAT INCOME	0.00	30,987.49	20,000.00	-10,987.49	154.9
51-360-4430	CAMPING	0.00	11,279.00	0.00	-11,279.00	-
51-360-4900	INTEREST & LATE FEES ON A/R	0.00	0.00	4,000.00	4,000.00	-
51-360-4901	INTEREST ON BANK ACCO	0.00	3,500.89	5,000.00	1,499.11	70.0
51-360-4910	MISCELLANEOUS INCOME	0.00	6,901.21	0.00	-6,901.21	-
51-360-4914	RESALE ITEMS	0.00	0.00	500.00	500.00	-
	TOTAL OTHER REVENUE	0.00	52,668.59	29,500.00	-23,168.59	178.5
	TOTAL FUND REVENUE	30,698.70	1,348,863.62	1,310,200.00	-17,109.27	100.6

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HARBOR OPERATIONS EXP</u>					
51-800-6000	SALARIES & WAGES	24,845.53	396,437.04	461,555.00	65,117.96 80.5
51-800-6030	FICA TAXES	586.63	11,256.32	11,624.00	367.68 91.8
51-800-6040	WORKER'S COMP.	1,618.54	20,645.54	15,949.00	-4,696.54 109.2
51-800-6050	ESC TAXES	176.77	8,212.73	10,391.00	2,178.27 77.3
51-800-6060	HEALTH & LIFE INSURANCE	4,404.19	68,292.98	94,500.00	26,207.02 67.6
51-800-6070	PERS RETIREMENT	4,662.76	68,375.28	84,080.00	15,704.72 75.8
51-800-6205	ADVERTISING	0.00	144.44	1,500.00	1,355.56 9.6
51-800-6215	COLLECTION EXPENSE	0.00	0.00	5,000.00	5,000.00 -
51-800-6220	BANK SERVICE CHARGES	0.00	22,147.52	14,000.00	-8,147.52 155.5
51-800-6260	BAD DEBT EXPENSE	0.00	0.00	10,000.00	10,000.00 -
51-800-6280	DUES & SUBSCRIPTIONS	0.00	225.00	500.00	275.00 45.0
51-800-6410	INSURANCE - LIABILITY	0.00	5,168.44	62,256.00	57,087.56 8.3
51-800-6420	INSURANCE - AUTO	0.00	1,190.91	2,638.00	1,447.09 41.4
51-800-6440	INSURANCE - PROPERTY	0.00	11,656.19	16,158.00	4,501.81 72.1
51-800-6490	INSURANCE CLAIMS-DEDU	0.00	0.00	5,000.00	5,000.00 -
51-800-6540	ENTERPRISE-LICENSES & PERMITS	0.00	60.00	250.00	190.00 24.0
51-800-6565	OUTSIDE CONTRACTORS	0.00	2,539.44	25,000.00	22,460.56 10.0
51-800-6570	PHYSICAL EXAMS	0.00	394.00	500.00	106.00 78.8
51-800-6580	POSTAGE	58.22	998.14	2,500.00	1,501.86 37.6
51-800-6635	PROF. FEES - COMPUTER SUPPORT	0.00	3,593.93	5,000.00	1,406.07 71.9
51-800-6636	PROF FEES - WEB SITE	0.00	1,204.95	2,500.00	1,295.05 48.2
51-800-6650	PROF. FEES - LEGAL	0.00	3,538.80	10,000.00	6,461.20 35.1
51-800-6700	PUBLICATIONS&SUBS.	0.00	150.00	350.00	200.00 42.9
51-800-6730	EQUIPMENT RENTAL	0.00	1,159.10	2,000.00	840.90 58.0
51-800-6740	SMALL TOOLS	0.00	112.73	3,000.00	2,887.27 3.8
51-800-6770	TRAVEL, TRAINING & DEV.	61.34	4,301.66	4,000.00	-301.66 106.0
51-800-6780	WASTE DISPOSAL - EVOS	0.00	2,381.09	2,000.00	-381.09 119.1
51-800-7100	REPAIRS - BUILDINGS	0.00	1,463.12	3,000.00	1,536.88 48.8
51-800-7350	REPAIRS - EQUIPMENT	0.00	4,201.50	16,000.00	11,798.50 26.3
51-800-7400	REPAIRS - VEHICLES	0.00	332.34	2,000.00	1,667.66 16.6
51-800-7500	PARKING LOT MAINTENANCE	0.00	1,565.09	1,500.00	-65.09 104.3
51-800-7610	REPAIRS - UTILITIES	0.00	734.62	6,000.00	5,265.38 12.2
51-800-7750	GAS & OIL - VEHICLES	135.03	2,614.18	9,300.00	6,685.82 26.7
51-800-7820	REPAIRS - DOCKS	0.00	3,632.12	20,000.00	16,367.88 18.2
51-800-8150	SUPPLIES - CONSUMABLE	1,594.50	7,075.66	8,000.00	924.34 68.5
51-800-8151	SUPPLIES - CONSUMABLE - SERVS	0.00	79.90	1,750.00	1,670.10 4.6
51-800-8200	SUPPLIES - PARKING	385.29	2,119.27	4,000.00	1,880.73 43.4
51-800-8400	SUPPLIES - FIRE SUPPRESSION	0.00	0.00	7,000.00	7,000.00 -
51-800-8550	SUPPLIES - OFFICE	0.00	590.06	6,000.00	5,409.94 9.8
51-800-8750	SUPPLIES - PRINTING	0.00	0.00	1,500.00	1,500.00 -
51-800-8800	SUPPLIES - RESALE ITEMS	0.00	0.00	500.00	500.00 -
51-800-8950	SUPPLIES - UNIFORMS	0.00	1,475.90	2,000.00	524.10 73.8
51-800-8970	SUPPLIES - SAFETY	0.00	805.96	2,000.00	1,194.04 40.3
51-800-9000	UTILITIES - INTERNET	245.14	3,149.61	7,000.00	3,850.39 41.5
51-800-9010	UTILITIES - ELECTRICITY	12,362.49	59,983.83	60,000.00	16.17 100.0
51-800-9040	UTILITIES - HEATING FUEL	447.17	4,069.96	4,500.00	430.04 90.4
51-800-9050	UTILITIES - SOLID WASTE	0.00	97,071.44	80,000.00	-17,071.44 121.3
51-800-9070	UTILITIES - TELEPHONE	223.46	2,646.39	6,000.00	3,353.61 44.1
51-800-9095	UTILITIES - WATER/WASTEWATER	0.00	1,141.60	25,000.00	23,858.40 4.6
51-800-9510	SNOW REMOVAL	2,916.66	34,999.92	35,000.00	0.08 100.0
51-800-9900	INTERDEPARTMENT SUPPORT	10,919.00	131,028.00	131,028.00	0.00 100.0
	TOTAL HARBOR OPERATIONS EXP	65,642.72	994,966.70	1,291,329.00	296,362.30 77.0
<u>CAPITAL OUTLAY - FROM RESERVE</u>					
51-900-9510	CAPITOL OUTLAY - BLDG & FACIL	0.00	110,000.00	120,000.00	10,000.00 91.7
51-900-9520	CAPITAL OUTLAY - EQUIPMENT	0.00	103,690.72	150,000.00	46,309.28 69.1
51-900-9530	CAPITOL OUTLAY - COMP	0.00	0.00	5,000.00	5,000.00 -
51-900-9550	CAP EXP - FLOAT DOCK REPAIR	0.00	100,000.00	0.00	-100,000.00 -
	TOTAL CAPITAL OUTLAY - FROM RESERVE	0.00	313,690.72	275,000.00	-38,690.72 114.1
	TOTAL FUND EXPENDITURES	65,642.72	1,308,657.42	1,566,329.00	257,671.58 79.0
	NET REVENUE OVER EXPENDITURES	-34,944.02	40,206.20	-256,129.00	-274,780.85 31.3

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016**

HARBOR RENOVATION C.I.P.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-GRANT EXPENDITURES</u>					
73-800-9305	OCEAN DOCK REPAIR	0.00	52,278.00	0.00	-52,278.00	-
	TOTAL NON-GRANT EXPENDITURES	0.00	52,278.00	0.00	-52,278.00	-
	TOTAL FUND EXPENDITURES	0.00	52,278.00	0.00	-52,278.00	-
	NET REVENUE OVER EXPENDITURES	0.00	-52,278.00	0.00	52,278.00	-

Whittier Community School

To: Whittier City Council
From: Melody Clifford
CC: Mark Lynch
Date: 1/12/2017
Re: Whittier Community School Report to Council

January 2017

- School resumes January 4th, 2017
- Begin new electives (drama, shop, kitchen science)
- Movie night “The BFG” January 12th
- End second quarter January 13th, report cards to parents
- Taco Delivery Dinner- Monday, January 16th

February

- Teachers to attend in-service on February 9th-11th
- Delivery Dinner tentatively February 13th
- New electives begin February 13th
- NAEP testing for 4th graders on February 14th
- Alaska PLAAAY Day February 23rd

March

- Spring Break March 13th-17th

Ongoing events

- Kids gym M/W/F 3:30-4:30
- Kids sports T/Th 3:30-4:30 K-3
- Open gym Mondays and Wednesdays 6-8
- Open weight room Thursdays 6-8

Upcoming Community Events

- Community kickball game January 18th
 - Prince William Sound Science Center visit January 18th & 19th
 - Author Tricia Brown visit January 27th
 - Hope Social Club on February 17th at 1:00
 - Community dodge ball game February 22nd at 5:30
 -
-



THE CITY OF WHITTIER

Gateway to the Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

MEMORANDUM

To: Mark Lynch, City Manager

From: David M. Schofield, Director of Public Safety

Re: Monthly Public Safety Report

Date: 13 January 2017

POLICE-Girdwood

SIHI	3	Disorderly Conduct	2
Agency Assist	4	Citizen Assist	7
Criminal Trespass	3	Motorist Assist	7
REDDI/DUI	8	Domestic Disturbance	10
Minor Consuming	3	Assault	4
Paper Service	2	Parking Violation	2
Failure to provide registration	2	Speeding	6
Equipment Violation	21	Warrant Arrest	1
Residential Burglar Alarm	8	Noise Complaint	3
Criminal Mischief	6	Motor Vehicle Accident	4
Civil Standby	2	Welfare Check	5
Missing Person	1	Theft	3
Title 47	5	Open Container	3
Misconduct with Controlled Substance			4
Failure to provide proof of insurance			2
Failure to obey traffic control device			5
Misconduct with Weapons			2

Police-Whittier

Agency Assist	2	Domestic Disturbance	3
Motorist Assist	5	Motor Vehicle Accident	2
Warrant Arrest	1	Citizen assist	6
REDDI/DUI	1	DV Protective Order	1

Assault	2	Medical Assist	3
Motor Vehicle Accident	2	Paper Service	1
Parking Violation	1	Fire Call	1
Misconduct with Controlled Substance			2

Fire

1 Boat Fire
2 Fire Alarms

EMS

1 BLS

Private insurance and Medicare billing has been completed and submitted. The City of Whittier has already started receiving payments. Medicaid has just approved the City of Whittier as a biller. Medicaid bills will be forwarded to Alaska Medicaid in the coming days.

Memorandum

To: Mark Lynch - City Manager

From: Scott Korbe

Subject: Monthly Public Works Report

Date: January 12, 2017

During the past month the Publics Works Department has been focused on the following:

Equipment

- ▶ WPD 2011- Repair window regulator
- ▶ Medic 2 – Repair heater
- ▶ L150- Oil change and service
- ▶ WPD 2008- Repair window regulator, front brakes, serpentine belt
- ▶ W/ww – Remote jump start kit
- ▶ WPD 2005 – Repair brake booster and check valve

Sanitary Sewer

- ▶ Monthly Inspections

Water

- Completed well house repower and commissioning

Roads

- ▶ Plow roads
- ▶ Sand Roads
- ▶ Haul snow

Misc:

Construction Projects

- ▶ Well House Electrical and emergency generator –
 - 12-23-16 Project Final Completion

Notes from the PW Director This month I have focused my attention on the following areas:

- ▶ 2016 Year end close out of
 - SCR Phase 4
 - Well House Repower
 - W/ww
 - Accounting
 - Procurement of supplies and material
 - Public Works
 - Procurement of supplies and material
- ▶ Whittier Harbor
 - Interim Harbor Master
 - Met with BMI to discuss the next phase of the harbor rebuild
 - BMI to start shipping floats Late March
 - BMI to start Mobilization mid to late march
 - Construction schedule to be provided for next council meeting
 - Grant oppratunities (USDA & EDA)
 - Working with the City Manager and Moe
 - Harbor Office
 - Wait List and Contracts have been sent out
 - Field Operations
 - Operating as normal.

- ▶ Tidal Basin:
 - City Manager is looking into solutions for a long term fix the problem
- ▶ PSB – Filling in for Moe 1-11 to 1-20.
- ▶ Participated in the following meetings
 - Council Meeting
 - Staff Meetings
 - Planning and Zoning
 - Interview (Finance Director)
 - BMI – Harbor rebuild
 - CRW – Well House Closeout / Final inspection
 - Harbormaster – Andy Dennis



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

December 30, 2016

City of Whittier

Attn: Brenda Krol

VIA Email: cclerk@whittieralaska.gov

Cc: irogers@whittieralaska.gov

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Beverage Dispensary	License Number:	1074
Licensee:	Chou Joe & YenWen Anne Shen		
Doing Business As:	Sportsman's Inn		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Cynthia Franklin, Director

amco.localgovernmentonly@alaska.gov



Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2016. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only needs to be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed.

Licensee:	Chou Joe & YenWen Anne Shen	License #:	1074
License Type:	Beverage Dispensary-Seasonal	Statute:	AS 04.11.090
Doing Business As:	Sportsman's Inn		
Premises Address:	888 Front Street		
Local Governing Body:	City of Whittier		
Community Council:	None		

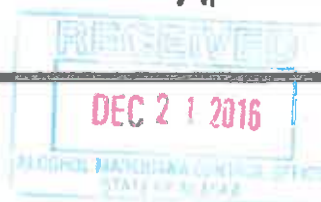
Mailing Address:	PO BOX 750		
City:	WHITTIER	State:	AK
		ZIP:	99693

Enter information for the licensee who will be designated as the primary point of contact regarding this application and the license.

Designated Licensee:	CHOU J SHEN		
Contact Phone:	907-472-2354	Business Phone:	907-472-2354
Contact Email:	anchorinnwhittier@yahoo.com		

Seasonal License? ☒ Yes ☐ No

If "Yes", write your six-month operating period: April 15 to Oct 15





Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: Renewal License Application

Section 2 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 3.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☒ applicant ☐ affiliate

Name:	CHOU J SHEN YEN WEN A SHEN		
Address:	PO BOX 750		
City:	WHITTIER	State:	AK ZIP: 99693
Email:	anchorinnwhittier@yahoo.com		
Contact Phone:	907-472-2354		

This individual is an: ☒ applicant ☐ affiliate

Name:	YEN WEN A SHEN		
Address:	PO BOX 750		
City:	WHITTIER	State:	AK ZIP: 99693
Email:	anchorinnwhittier@yahoo.com		
Contact Phone:	907-472-2354		

Section 3 – Entity Ownership Information

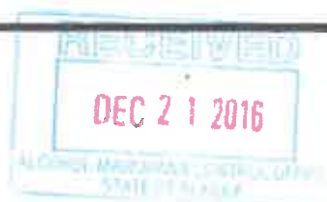
This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). Partnerships may skip to Page 3. Sole proprietors should skip to Section 4.

Alaska DOC Entity #:	
----------------------	--

Alaska Division of Corporations:

Yes No

Is your entity in good standing with the Alaska Division of Corporations?

☐ ☐



Alaska Alcoholic Beverage Control Board

Form AB-17: Renewal License Application

This subsection must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

DEC 21 2016



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: Renewal License Application

Section 4 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:

Section 5 – License Operation

Check the box that best describes your liquor license operations in calendar years 2015 and 2016:

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☐

The license was regularly operated during a specific season each year, for 8 or more hours each day.

☒

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.
If this box is checked, an AMCO employee will contact you after reviewing your application.

☐

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.
If this box is checked, an AMCO employee will contact you after reviewing your application.

☐

Section 6 – Convictions

Applicant convictions in calendar years 2015 and 2016:

Yes No

Has any person named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2015 or 2016?

☐☒

If "Yes", list all convictions:

RECEIVED
DEC 21 2016



Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: Renewal License Application

Section 7 - Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and if the licensee is an organized entity, that all current entity officials and stakeholders are listed with the Alaska Division of Corporations.

YS

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

YS

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

YS

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

YS

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Alcoholic Beverage Control Board.

YS

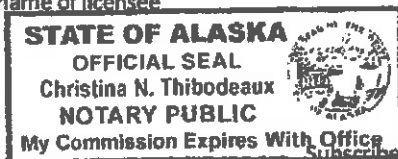
As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Yenwen Shen
 Signature of licensee

Christina Thibodeaux
 Signature of Notary Public

YENWEN SHEN
 Printed name of licensee

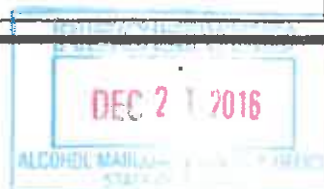
Notary Public in and for the State of Alaska



My commission expires: with office

Subscribed and sworn to before me this 21st day of December, 2016.

License Fee:	\$ 1250.00	Filing Fee:	\$ 200.00	TOTAL:	\$ 1450.00
Late Fee of \$500.00 – if received or postmarked after 01/03/2017:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 5, 2017

City of Whittier

Attn: Brenda Krol

VIA Email: cclerk@whittieralaska.gov

Cc: jrogers@whittieralaska.gov

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Package Store-Seasonal	License Number:	1075
Licensee:	Ralph Collin		
Doing Business As:	The Outpost Liquor Door		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. Franklin".

Cynthia Franklin, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing package store license that will expire on December 31, 2016. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only needs to be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed.

Licensee:	Ralph Collin	License #:	1075
License Type:	Package Store	Statute:	AS 04.11.150
Doing Business As:	The Outpost Liquor Door		
Premises Address:	Whittier Harbor		
Local Governing Body:	City of Whittier		
Community Council:	None		

Mailing Address:	17601 MT McKinley DR				
City:	Anchorage	State:	AK	ZIP:	99576

Enter information for the licensee who will be designated as the primary point of contact regarding this application and the license.

Designated Licensee:	Ralph Collin		
Contact Phone:	2AA-1006	Business Phone:	440 2847
Contact Email:	RCS - Dock @ Yahoo.com		

Seasonal License? ☒ Yes ☐ No
If "Yes", write your six-month operating period: MAY - October



Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 3.
If more space is needed, please attach a separate sheet with the required information.
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☒ applicant ☐ affiliate

Name:	RALPH COLLIN			
Address:	17601 MT MCKINLEY DR			
City:	ANC	State:	AK	ZIP: 99506
Email:	RCS - DOCK @ YAHOO.COM			
Contact Phone:	244-1994			

This individual is an: ☐ applicant ☐ affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				

Section 3 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). Partnerships may skip to Page 3. Sole proprietors should skip to Section 4.

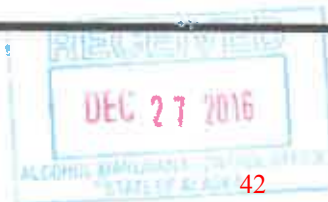
Alaska DOC Entity #:	
----------------------	--

Alaska Division of Corporations:

Yes No

Is your entity in good standing with the Alaska Division of Corporations?

☐ ☐





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board Renewal License Application Form AB-17b: Package Store

This subsection must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

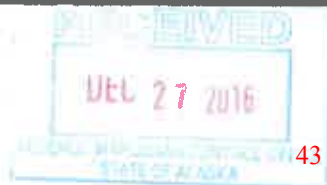
Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 4 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐ ☒

If "Yes", disclose the name of the individual and the reason for this authorization:

Section 5 – License Operation

Written Orders:

Yes No

Did you sell alcoholic beverages in response to a written order in calendar years 2015 or 2016?

☐ ☒

Check the box that best describes your liquor license operations in calendar years 2015 and 2016:

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☒

The license was regularly operated during a specific season each year, for 8 or more hours each day.

☒

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.
If this box is checked, an AMCO employee will contact you after reviewing your application.

☐

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

☐

If this box is checked, an AMCO employee will contact you after reviewing your application.

Section 6 – Convictions

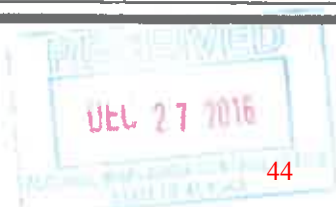
Applicant convictions in calendar years 2015 and 2016:

Yes No

Has any person named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2015 or 2016?

☐ ☒

If "Yes", list all convictions:





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and if the licensee is an organized entity, that all current entity officials and stakeholders are listed with the Alaska Division of Corporations.



I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.



I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.



I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.



I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Alcoholic Beverage Control Board.



As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Printed name of licensee



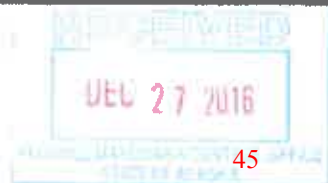
Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 11-19-18

Subscribed and sworn to before me this 22nd day of December, 2016.

License Fee:	\$ 1500.00	Filing Fee:	\$ 200.00	TOTAL:	\$ 1700.00
Late Fee of \$500.00 – If received or postmarked after 01/03/2017:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					



Prince William Sound Regional Citizens' Advisory Council BRIEFING SHEET

CONCERNS ABOUT CHANGES TO THE REGIONAL STAKEHOLDER COMMITTEE

Last year, changes were proposed to the Regional Stakeholder Committee (RSC). The RSC is a forum for communication between spill responders and stakeholders affected by an incident, which has been practiced during drills since the Exxon Valdez oil spill. The council believed these changes would reduce public involvement in oil spill response and cleanup.

The Alaska Regional Response Team (ARRT) had proposed replacing the RSC with two groups, the "Affected Stakeholders Group" and the "Tribal and Local Government Group." It was unclear if either group would continue to have access to Unified Command or the Incident Action Plan during a response.

Based on comments received from the council, and communities, and stakeholders potentially impacted by the proposed changes, the Alaska Department of Environmental Conservation announced that the proposal had been withdrawn. While the council's concerns have been alleviated for now, monitoring of a new proposal that could affect stakeholder input continues.

CHANGES IN AREA OIL SPILL PLANNING

In September the Department of Environmental Conservation opened public scoping concerning how the ARRT may change oil spill area planning for the state of Alaska. Below are two maps that show the area planning changes being considered:



Current Subareas



New Areas, under consideration

The first map shows ten subareas around which oil spill planning is currently organized relative to the second map showing four areas the state would like to organize oil spill planning around in the future. These four new boundaries generally follow the current U.S. Coast Guard "Captain of the Port" zones, which include southeast Alaska, Prince William Sound, and western Alaska. The western Alaska zone has been split into Arctic and western Alaska areas that generally follow the state's current on-scene-coordinator areas. The new Prince William Sound area changes very little from the former subarea. However, the current Cook Inlet subarea and the Kodiak Island subarea would be combined with the

Bristol Bay and Aleutians in the new organizational scheme. The public scoping period was open until November 15, but the ARRT may consider ongoing comments. Contact information for this change is at the state's public scoping website: http://dec.alaska.gov/spar/ppr/plans/regional_plan.htm.

DISPERSANT AVOIDANCE AREAS

If warranted during an oil spill, the new Dispersant Use Plan for Alaska outlines an offshore zone where the Federal On-Scene Coordinator (FOSC) may direct the responsible party (spiller) to mobilize resources for chemical dispersant use, without further consultation with other federal agencies, State of Alaska, local tribes, or stakeholders. The FOSC informs federal and state agencies of this decision and seeks their input at several stages in the process, however decision-making is delegated to the FOSC.

The designation of Avoidance Areas within the Preauthorization Area informs the FOSC that decisions to use dispersants in these areas warrant additional consideration and consultation with natural resource trustees before decisions are made. Below is a map showing the Preauthorized Area Boundary:



The Preauthorization Area's boundaries are based on common shipping routes followed by crude oil vessels. The Preauthorization Area's inner boundary begins 24-nautical miles offshore, thereby excluding nearshore sensitive areas. Its southern boundary extends to the U.S. Exclusive Economic Zone, 200 miles offshore, and its northern boundary extends 100 nautical miles north of the Aleutian Island chain. Dispersant use in Avoidance Areas would be governed by the "case-by-case" process described in

the Dispersant Use Plan for Alaska, and the National Contingency Plan. This additional scrutiny helps determine if the benefits of dispersant use outweigh the risks to the environment.

Information about the Dispersant Use Plan and Avoidance Areas is available online at:

<http://nukadraft.wixsite.com/avoidanceareas>. Comments or questions may be directed to Mark Janes, Nuka Research and Planning Senior Project Manager, (907) 299-3224 or mark@nukaresearch.com.

UPCOMING TUG AND BARGE CONTRACT CHANGE

In 2018, tug and barge services contracted by Alyeska Pipeline Service Company in Prince William Sound will no longer be filled by Crowley Maritime Corporation. These services will be replaced by Edison Chouest Offshore (ECO), contracted through 2028.

The Prince William Sound Regional Citizens' Advisory Council (PWSRCAC) is committed to working with Alyeska and the regulators to ensure that the level of safety and care for oil spill prevention and response is not weakened as a result of the upcoming transition.

PWSRCAC's understanding and expectation is that the new services will meet or exceed the current system, with several technological enhancements from what is in place today. This transition provides an opportunity to improve upon existing capabilities, and Alyeska has made a commitment for the council to be involved in the transition planning process.

To this end, the council is developing recommendations on equipment capabilities and on a process to ensure that crews are adequately trained and qualified before the new contractor takes over. While the council is confident that ECO's personnel are knowledgeable and competent, we are concerned that a large changeover in such a short amount of time with equipment and a harsh environment that may be new to some of the personnel, could be challenging. The transition process needs to be handled very carefully in order to maintain the level of prevention and response capabilities in place today. A strong pre-qualification process needs to take place before the change-over occurs, to ensure that crews remain proficient in Prince William Sound and Gulf of Alaska conditions after the change-over.

ECO is currently building new tugs and open water response barges. Four of the tugs will be General Purpose Tugs, used for docking tankers, towing response barges, and general use. Five Escort Tugs will be built and used for escorts, docking, and towing response barges. Three new open water barges will be outfitted with Crucial skimmers and Ocean Busters and will replace the current TransRec barges. PWSRCAC has hired independent contractors (Robert Allan LTD and Little River Marine Consultants) to review the current tug and barge designs. This review has revealed some areas of concern that PWSRCAC will be bringing to the attention of Alyeska and ECO, in the hopes that they can be addressed before building is complete.

ECO plans to start recruiting personnel mid-2017, and will have to comply with Alyeska's 20 percent Alaska Native hire requirements. Equipment sea trials and personnel pre-qualification drills and exercises are planned in the Gulf of Mexico and Puget Sound before bringing the equipment to Prince William Sound for additional demonstration exercises. There is also a planned six to eight-week overlap

of ECO and Crowley crews and equipment in Prince William Sound. The council intends to observe as many drills and exercises as possible to independently verify personnel and equipment capabilities.

Alyeska has stated that they will share information with the council through a transition team, on which PWSRCAC holds a seat. The council looks forward to receiving information so we can work with Alyeska to verify equipment and personnel capabilities. As the council was created to involve local citizens in decisions that impact the safe transportation of oil, our members have local knowledge and input that is essential to ensuring the strongest possible oil spill prevention and response system for our waters.

MARINE SERVICES CONTRACT INFORMATION PRIORITIES

The overall goal of the PWSRCAC is to maintain or improve upon the existing oil spill prevention and response capabilities in Prince William Sound, with a focus on satisfying the provision in our contract with Alyeska to: “Provide local and regional input into the design of appropriate mitigation measures for potential consequences likely to occur as a result of oil or environmental related accidents or impacts of Terminal and tanker operations.” Following is a prioritized list of subjects that PWSRCAC would like to examine more closely during this transition, with the priorities rated as high, medium and low.

High Priorities

- Establish the ECO fleet composition, number and type of vessels in each category and identify whether they are currently in the SERVS fleet, to be purchased used or new construction.
- Evaluate equipment specifications and performance as it relates to prevention and response outcomes and promote Best Available Technology in equipment design.
- Evaluate manning levels and organization for tugs, response, and crew.
- Assess crew training and proficiency for escort operations, rescue towing operations (Prince William Sound/Gulf of Alaska), firefighting, spill response and recovery, etc.
- Review Contingency Plan to ensure operational compliance in all respects.
- Complete and observe live performance trials for tether exercises and spill response exercises.

Medium Priorities

- Complete and evaluate computer generated performance modeling.
- Monitor contractor transition and performance.

Low Priorities

- Attend shipyard(s) contracted to build tugs.
- Attend shipyard(s) contracted to build or modify response barges.
Attend and survey existing equipment identified to replace vessels currently in the response system.

**CITY OF WHITTIER
ORDINANCE #01-2017**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA
AMENDING WHITTIER MUNICIPAL CODE SECTION 2.02.030 ENTITLED
“ORGANIZATIONAL CHART” TO PERMIT CITY COUNCIL TO AMEND THE CITY
ORGANIZATIONAL CHART BY RESOLUTION RATHER THAN ORDINANCE AND
ADOPTING A NEW ORGANIZATIONAL CHART REFLECTING THE CURRENT
ORGANIZATION OF WHITTIER’S CITY GOVERNMENT**

WHEREAS, it is in the City of Whittier’s best interest to revise the current organizational chart to ensure it accurately reflects the City of Whittier’s government organization; and

WHEREAS, it is also in the City’s best interest to ensure that the organizational chart can be amended to reflect any changes to City government organization quickly and efficiently in the future,

NOW, THEREFORE, The Whittier City Council ordains:

Section 1. Amendment of Section 2.02.030. Whittier Municipal Code 2.02.030 is amended to read as follows:

2.02.030 Organizational chart.

The government of the City shall be organized as shown on an the **organizational** chart; which may be amended by the City Council via resolution. ~~which is attached to the ordinance codified in this section and included herein by reference.~~

Section 2. Adoption of Organizational Chart. The City of Whittier Organizational Chart is hereby updated to appear as shown in the organizational chart attached as Exhibit A to this Ordinance.

Section 3. Classification. This Ordinance is a permanent code ordinance.

Section 4. Effective Date. This ordinance shall take effect immediately upon adoption.

ENACTED this ____ day of _____ 2017.

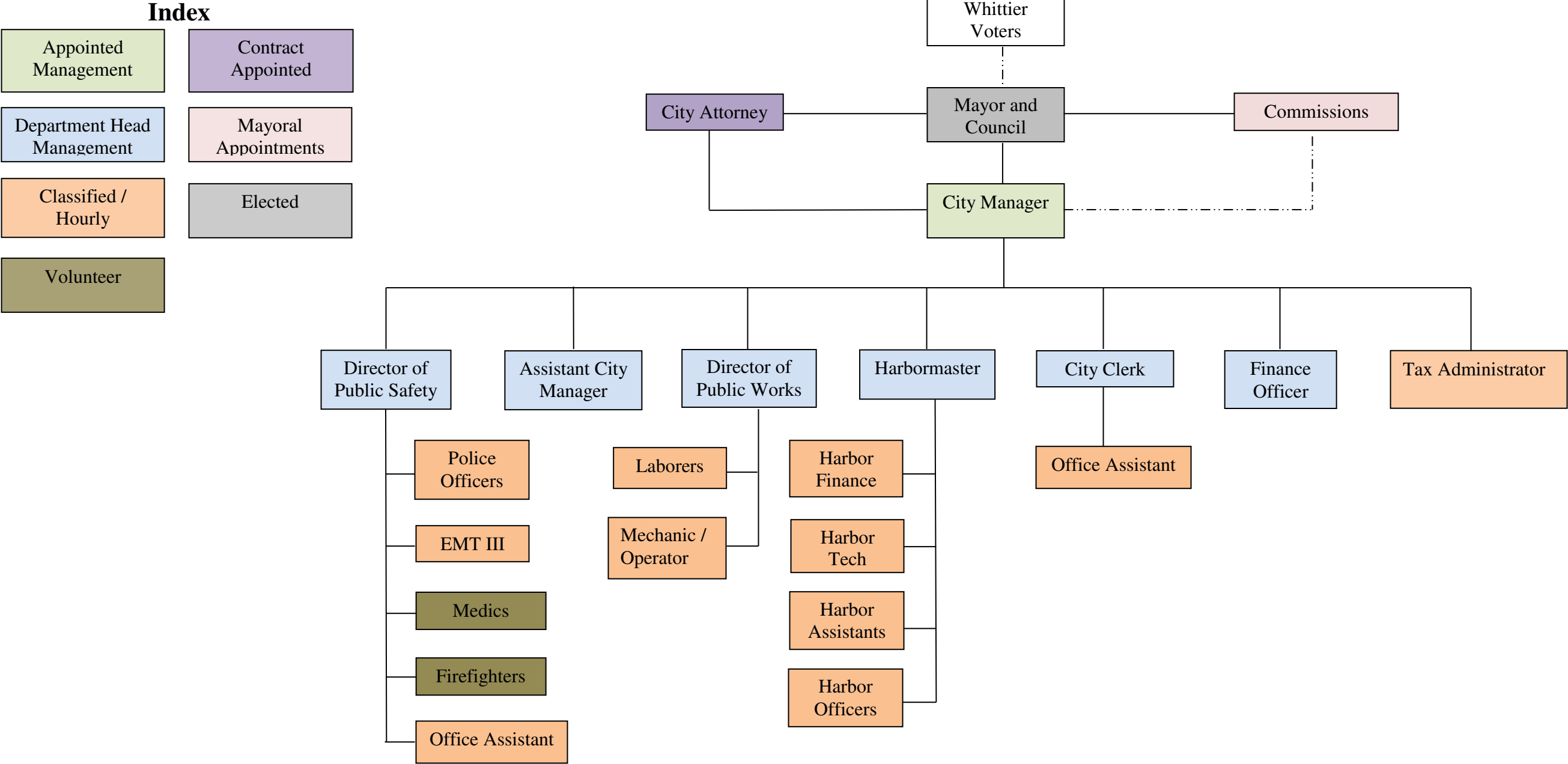
ATTEST:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor

Ayes:
Nays:
Absent:
Abstain:

EXHIBIT A



**CITY OF WHITTIER, ALASKA
ORDINANCE #10-2016**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA
AMENDING WHITTIER MUNICIPAL CODE SECTIONS 2.54.020(B) TO AMEND
MEETING FREQUENCY OF THE PORT AND HARBOR COMMISSION.**

WHEREAS, the City of Whittier is the municipal government for Whittier, Alaska; and

WHEREAS, the Port & Harbor Commission is currently required to meet once each month; and

WHEREAS, the Port & Harbor Commission has determined that the needs of the City and Harbor would be better served by having the Commission meet four times annually; and

WHEREAS, the Whittier City Council has determined that the Port and Harbor Commission shall hold four meetings annually. These meetings will be held at a date, time and place as set by the Commission, with meetings occurring in March, April, September, and October; and

WHEREAS, the Commission shall hold Special meetings at the discretion of the chairperson or by a majority of the voting members.

THE WHITTIER CITY COUNCIL HEREBY ORDAINS;

Section 1: Classification. This ordinance is general and permanent in nature and shall become a part of the Whittier Municipal Code.

Section 2: Amendment of Chapter 2.54.020 (B). Whittier Municipal Code Chapter 2.54.020 (B) is hereby amended to read as follows [new language is underlined]:

The Commission shall establish rules of procedure providing that there be regular meetings of the Commission. The Port and Harbor Commission shall hold ~~one meeting each month, or as needed,~~ four meetings annually, during the months of March, April, September and October at a date, time and place as set by the Commission. Special meetings may be called at the discretion of the chairperson or by a majority of the voting members of the Commission. No member shall miss more than three consecutive regular meetings or three unexcused meetings. All meetings of the Commission shall be open to the public.

Section 3: Effective Date. This ordinance is effective immediately upon adoption.

PASSED AND ADOPTED by a duly constituted quorum of the Whittier City Council this 17th day of January, 2017.

Introduction date: December 20, 2016
Public Hearing: January 17, 2017

ATTEST:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor

Ayes:
Nays:
Absent:
Abstain: